



# INSTITUTE OF BIORESOURCES AND SUSTAINABLE DEVELOPMENT (IBSD)

(Department of Biotechnology, Govt. of India)

Takyelpat Institutional Area  
Imphal-795001-Manipur (INDIA)

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## ADVERTISEMENT No. 02/2011

Imphal, the 1st November, 2011

The Institute of Bioresources and Sustainable Development (IBSD) is one of the autonomous institutes under the Department of Biotechnology, Ministry of Science & Technology, Govt. of India. The objective of IBSD is to develop and utilize the rich bioresources of the Northeastern Region of the country through the application of modern tools of biology and biotechnology. The institute invites application for 1) Ph. D. JRF, 2) One Senior Accounts Officer and expression of interest for providing Consultancy on Natural Product Chemistry Research of the Institute. The details are as follows:

### **(1) Ph. D. –JRF positions (download application format as in page no.5)**

Broad area of research at the Institute is Plant Bioresources and Microbial Bioresources. Selected candidates shall be eligible for the monthly stipend and annual contingency grant which will be higher than that of normal fellowship programmes.

#### **Eligibility and other details:**

- Candidates shall be eligible for registration in an ongoing programme of research in IBSD leading to the degree of Doctor of Philosophy (PhD), if he/she has obtained 55% marks in aggregate (B or B+ only in the 10 point scale) in the Master's Degree Examination.
- A candidate belonging to SC/ST who has obtained 50% marks in aggregate in Master Degree examination shall be eligible for registration.
- Admission to the PhD programme shall be done in the month of December 2010.
- The programme will start on 1<sup>st</sup> week of January.
- Candidates who have qualified CSIR-UGC NET/DBT-JRF/ICMR-JRF/ICAR-JRF examination are eligible for direct interview.
- Hard copy of the duly filled applications should be sent to **'THE DIRECTOR, INSTITUTE OF BIORESOURCES AND SUSTAINABLE DEVELOPMENT, TAKYELPAT, IMPHAL-795001** so as to reach on or before **30<sup>th</sup> November, 2011**.

#### **Selection procedure:**

- If number of CSIR-UGC NET/DBT-JRF/ICMR-JRF/ICAR-JRF qualified applicants are more than the available PhD positions, selection will be based on only interview with the NET/JRF qualified candidates.
- In case sufficient NET/JRF qualified applicants are not available, shortlisted candidates (without NET/JRF but good academic records) may be called to appear for a written entrance test on **6<sup>th</sup> December 2011** at IBSD, at their own expenses.
- Institute's written test qualified and or NET/JRF qualified candidates shall be informed on same day to appear for an interview on **8<sup>th</sup> December 2011** at IBSD, Imphal.

- Selected candidates will be informed to join the PhD programme of IBSD within a week time from the date of announcement of result.
- Candidates are requested to refer to the **Institutes website (www.ibsd.gov.in) for Application Form and PhD Notifications.**

**Application procedure (should be followed strictly):**

1. Application should be typed on A4-size plain paper in the prescribed format. Applications sent by e-mail with scan copy of required enclosures will also be accepted and such application should be sent to the following email address: **director.ibsd@nic.in**
2. Each page of the typed application form should be **SIGNED** by the candidate. ***Application without signature of the candidate will be rejected.***
3. No application Fee will be charged by the Institute.
4. Applications should be accompanied by attested copies of certificates and mark sheets mentioning the division obtained.
5. **TWO** recent passport size photographs should be enclosed. One of these should be signed by the candidate and pasted on the application form.
6. A self-addressed stamped (Rs. 10/-) envelop of 10cm x 22cm should be enclosed.
7. Hard copy of the duly filled applications should be sent to **‘THE DIRECTOR, INSTITUTE OF BIORESOURCES AND SUSTAINABLE DEVELOPMENT, TAKYELPAT, IMPHAL-795001** so as to reach on or before **30<sup>th</sup> November, 2011.**
8. The candidates must provide their ***mobile number and correct email address*** as most of the correspondence will be done by these media due to shortage of time.
9. ***Incomplete applications*** and those received after the closing date will not be entertained. The decisions of the Admission Committee will be final and binding and no correspondence will be entertained in this regard.

Note: Results of entrance examination and interview will be available in the website of IBSD, Imphal ([www.ibsd.gov.in](http://www.ibsd.gov.in)) and all correspondence must be done through IBSD email: **director.ibsd@nic.in**

**(1) One Senior Accounts Officer (download application format as in page no. 7)**

**One Senior Accounts Officer** in the scale of pay of ` 15600-39100 with Grade Pay of ` 5400/-  
**Essential Qualification:** (1) For Deputation: Candidates holding analogous posts or Graduate with at least 8 years experience in Accounts Department in Central Government/State Government/PSU/Autonomous body in the next lower pay scale/Pay band and Grade pay. Desirable: Knowledge of Govt. Rules and Computer applications.  
**(1) For Direct recruitment:** Graduate with SAS/CA/ICWA with at least 5 years experience as Pay and Accounts Officer/Accounts Officer/Head of Finance and Accounts Division in any organization.

**Desirable:** 1. Working experience in any Government organization/PSU/Autonomous body etc.  
 2. Knowledge of Govt. Rules and Computer applications.

**General Conditions:**

1. Applicants should be Indian nationals
2. The maximum age limits for direct recruitment will be 35 years
3. Relaxation of age in respect of special categories/sports persons under Govt. of India notifications/guidelines will be applicable.
4. Persons with physical disabilities will have age relaxation upto 5 years.
5. Reservation for SC/ST/OBC/PH, if applicable, will be in accordance with the orders issued by the Govt. of India from time to time.
6. The above posts carry usual allowances as admissible to Central Government employees. Higher initial pay may be considered for exceptionally meritorious and deserving candidates.

7. The date for determining the direct recruitment age limit/experience/qualifications shall be the closing date prescribed for receipt of applications.
8. The period of experience in the requisite discipline/area of work wherever prescribed shall be counted with effect from the date of acquiring the prescribed minimum educational qualification for that group/grade.
9. Applications from the candidates working in Government departments, public sector organizations, autonomous institutions, government funded research agencies or any organizations will be considered only if forwarded through proper channel and with a clear certificate that there is no vigilance case pending/being contemplated against him/her and that the applicant will be relieved within one month of receipt of the appointment order. However, applicants may send an advance copy of the application along with requisite fee (wherever applicable) before the last date of receipt of completed application.
10. Only outstation candidates called for interview will be paid to and fro single second class rail fare/ordinary bus fare from the normal place of their residence or from the actual place of undertaking the journey, whichever is nearer to the place of interview.
11. Housing facility is available with the institute.
12. The post can also be filled in the lower grade at the discretion of the Selection Committee in case suitable candidates with requisite qualification and experience are not forthcoming.
13. The Institute will have the right to cancel/modify the above post or the Recruitment Rules thereof at any time before the process of filling up the posts is completed.
14. The Institute reserves the right to appoint any person for the post, if found suitable, even if he/she has not applied for the post.

Completed applications strictly in the "FORMAT OF APPLICATION" annexed (*Page no. 7*) herewith and a recent passport size photograph fixed at space shown in the format along with attested copies of all mark sheets, caste certificate, experience certificates, etc. together with a non-refundable fee of Rupees fifty only (PH/SC/ST candidates are exempted from the payment of application fee) drawn in form of cross Demand Draft/IPO in favour of Director, Institute of Bioresources and Sustainable Development, Imphal should reach the Director and Sustainable Development, Takyelpat Institutional Area, Imphal- 795001, Manipur on or before **December 31, 2011**. Applications received after the due date or without the required copies of certificates and application fee or incomplete in any manner will not be entertained.

Canvassing in any form and/or bringing in any influence political or otherwise will be treated as a disqualification for the post. Merely fulfilling of the minimum prescribed qualifications and experience will not vest any right on a candidate for being called for interviews. Since it may not be possible to call all the candidates for interviews, the applications will be short listed for the purpose and the decision of the Institute will be final. The Institute will not entertain any correspondence in this respect and interim enquiry will not be attended to.

### **Expression of Interest for Consultancy Services for new scientific initiative and product and process development in IBSD, Imphal**

Institute of Bioresources and Sustainable has been conducting research on bioresources of North east India under several programmes including (a) Isolation and characterization of bioactive principles from medicinal and aromatic plants (b) Developing standardized and efficacious herbal preparations from medicinal plants, (c) Bioprospecting of insects and microbial resources for enzymes of therapeutic and industrial importance, (d) Fermented foods of NE India, To strengthen its research and development activities, the institute is interested to

engage expert consultants/mentors to provide expert help and mentorship on the research programs (a) to (d).

- IBSD now invites expression of interest from senior Natural product chemist for strengthening R & D programme (a) above. Interested expert consultants/mentors must provide information indicating that they have experience for providing the required consultancy service.
- The selected consultants are expected to spend at least one to three weeks (to be negotiated) in IBSD in a month and provide scientific advice and necessary technical supports in laboratories to the scientists in the specific fields of research. TA/DA and accommodation expenses for such travel shall be borne by IBSD.
- IBSD will engage such consultant for a period of one year initially. A suitable remuneration (to be negotiated) will be paid to the individual consultant in addition to IBSD bearing expenses of their travel to and fro from IBSD.
- The selection procedure shall be based on the expertise of the applicant in the above program and a personal discussion.
- Expression of interest must be sent to the following address within 30 days from the date of this advertisement.

**The Director (i/c)**

**Institute of Bioresources & Sustainable Development, (IBSD)**

**Takyelpat, Imphal Manipur- 795001**



## APPLICATION FORM FOR PhD JRF AT IBSD, IMPHAL

**(Candidates should be meticulous in filling up the application form and should include all documents required. Inclusion of contact number including mobile number is a must. Application without signature will be rejected. In the envelop, it should be clearly written “Application for Ph.D-JRF-2012”)**

Affix a  
passport size  
photograph

1. Broad subject area applied for:

(Please tick  $\surd$  one) *i) Plant Bioresources (.....) ii) Microbial Bioresources (.....)*

2. Name of the applicant (as per matric certificate in capital letters):

.....

3. Name of Mother and Father:.....

.....

4. Date of Birth (as per matric certificate):.....

5. Nationality:.....

6. Permanent Address with pin-code (in capital letters):.....

.....

7. Address for correspondence with pin-code (in capital letters):

.....

.....

8. (i) Telephone (Landline number):..... (ii) Mobile no.....  
Telefax:..... (iii) E-mail Address: .....

9. Academic record: For each of the following examinations,  
Starting from Matriculate (10) onwards to the highest qualification:

Sl. No.	Degree	Name of the College/University	Year of Passing	Specialization	% of Marks*

\* In case of CGPA/CPI, Please give marks in percentage with conversion formula

10. Results of CSIR-UGC NET/DBT-JRF/ICMR-JRF/ICAR-JRF examinations, if appeared:  
(Please enclose all testimonials in support).....

11. Any other relevant information: (Please attach separate sheet if required).....  
.....  
.....

12. **Declaration:** I declare that the information furnished above is true and correct to the best of my knowledge and belief, and that no related information is concealed. If any discrepancy is observed at any stage, IBSD will be free to cancel my selection/candidature.

**Date:**

**Candidate's Signature**

**Place:**



**APPLICATION FORM FOR SENIOR ACCOUNTS OFFICER**

**(Candidates should be meticulous in filling up the application form and should include all documents required. Inclusion of contact number including mobile number is a must. Application without signature will be rejected. In the envelop, it should be clearly written “Application for Senior Accounts Officer”)**

1. Advertisement No: .....
2. Post applied for:.....
3. Name of the applicant (In block letters): .....  
.....
4. Father's/Husband's Name:.....
5. Date of Birth (DD/MM/YYYY): .....
6. Age as on the date of application: .....
7. Postal Address:.....  
.....
8. Pin: .....E-mail:.....  
Tel.: (Landline no.)..... Mobile no.....
9. Permanent Address: .....  
.....  
Telephone: ..... Pin:.....
10. Nearest Railway Station: .....
11. Nationality: .....
12. Marital Status:.....
13. Whether belong to SC/ST/PH/OBC (If yes attach certificate) :.....
14. Educational Qualification:

Affix a  
passport size  
photograph

Exam Passed	Board/University	Division	% age	Year of passing	Subjects

15. Professional training undergone, if any and details thereof
16. Present post (Name of the Employer)
17. (i) Nature of present employment i.e, Adhoc/temporary/quasi or permanent
18. (ii) Scale of pay and present pay and other allowance.
19. Total experience (Years/Months)
20. Details of research work/experience, if any:
21. Publication to your credit (a list of research publications should be enclosed)
22. Any other relevant information that you may like to furnish:

### **DECLARATION**

I declare that the above information are true and correct to the best of my knowledge and belief.

**Signature of the applicant**